

# **United Neighborhood Councils of Oakland Bylaws**

## **ARTICLE I – Name**

1. The name of the Organization is United Neighborhood Councils of Oakland, also known as UNCO.

## **ARTICLE II – Mission**

1. UNCO is a forum for communication among all Neighborhood Councils in the City of Oakland, California.
  - A. To promote coordination of effort and advocacy on issues of concern on behalf of the citizens of Oakland; and
  - B. To provide assistance, support, and resources to all Neighborhood Councils, including the exchange of best practices.
  - C. To facilitate and promote the full implementation of Community Policing as delineated in City Council of Oakland Resolution 79235.

## **ARTICLE III – Area of Concern**

1. The area of concern for UNCO is the City of Oakland, California.
2. The area of concern shall be divided into areas coterminous with the City of Oakland Police Department's Area Commands (ACs), Police Service Areas (PSAs), and Community Policing Beats (CPBs).

## **ARTICLE IV – Membership**

1. Membership shall come from the Community Policing Advisory Board (CPAB)-certified Neighborhood Councils (also identified as Neighborhood Crime Prevention Councils or NCPCs) of the City of Oakland, California.
2. Each Neighborhood Council can designate one Delegate. The designated Delegate may designate one Alternate Delegate. All designated Delegates and all Alternate Delegates must be active members of their Neighborhood Council prior to and throughout the term. Each designated Delegate, or in such designated Delegate's absence, the designated alternate Delegate, shall be entitled to one vote in the UNCO Congress. Term of office is one calendar year. Term begins January 1 of each year. All Delegates are to be registered (via email notice or formal letter) with the UNCO Secretary prior to the first Congress of the year. All registrations are to be kept confidential.
3. The duty of the Delegate is to represent their Neighborhood Council at all Congresses.
4. Delegates (or their Alternates) from Neighborhood Councils must not miss more than two consecutive regular Congresses to remain Delegates (or Alternates).

## **ARTICLE V – Officers**

1. The officers of UNCO shall be: Chair, Vice Chair, and Secretary.
  - A. The Chair shall be the Chief Administrator of the Organization, charged with the duty of supervising all of its functions, subject to

the orders of the Congress of Delegates. The Chair shall be an ex-officio member of all committees.

- B. The Vice Chair will officiate at the meetings in the absence of the Chair and will accomplish other duties as assigned by the Chair.
- C. The Secretary shall issue notices of and keep the minutes of all meetings of UNCO, be custodian of the records, keep the roll of all members and discharge such other duties as may be assigned by the Congress of Delegates or the Chair.
- D. Should any officer vacancy occur, a temporary appointment is to be made without undue delay by the Executive Committee, and an election is automatically scheduled for the next Congress.